



**NAGAR YUVAK SHIKSHAN SANSTHA**  
**DATTA MEGHE AYURVEDIC MEDICAL COLLEGE,**  
**HOSPITAL & RESEARCH CENTRE**



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**Code of Conduct and Discipline by**  
**the Students**

**Introduction**

- Every student is required to observe discipline and decorous behavior both inside and outside the campus and not to indulge in any activity, which will tend to bring down the prestige of the Institution.
- The following additional acts of omission and/or commission by the students within or outside the precincts of the College shall constitute gross violation of 'code of conduct' and will be punishable.
- A student admitted to the UG programme shall abide by the "Rules and Regulations" issued by the Institution from time to time. These standing orders shall deal with the discipline of the students in the Hostels, Departments, inside and outside of the Institution premises. The standing orders may also deal with such other matters as are considered necessary for the general conduct of the students, co-curricular and extra-curricular activities.
- Students should be aware that any rule imposed by the institution, University and Government is binding on him/her.

**Identification Documents**

- Every Student admitted will be issued a photo identification card which must be retained by the student while he or she is registered at Institution. The ID card will remain as the property of Institution. The student must possess the valid ID card while in the institution.
- The valid ID card must be presented for identification purposes as and when demanded by authorities. Any student refusing to provide the ID card shall be subjected to disciplinary action.
- Any student who alters or intentionally mutilates an ID card or who uses the ID cards of another student or allows his ID card to be used by another will be subjected to disciplinary action.

**General Conduct within campus**

- Students are required to move silently through the corridors without

disturbing the nearby classes and laboratories.

- Nobody should sit on the corridor walls or steps of the buildings.
- Give way to teachers, staff and visitors while moving in the corridors, on the staircases and other places in the campus.
- Behave in such a manner that suits a cultured Doctor.

### **Uniform**

- All the students are required to wear the college uniform on campus.
- The boys are required to tuck in their shirts.
- The uniform should not have additional colors/embroidery/other complex designs etc.
- On every Wednesday and occasions like interviews or other formal functions, all the students shall wear formal apparel.

### **Common Off / Absence**

Remaining absent from the institution without prior permission of the authority is strictly prohibited.

- The students involved in common off are liable to heavy fine, and punishment including expelling from the hostel as decided by the Institution from time to time.
- The students involved in common off or having less attendance in class shall be liable for disciplinary action
- If a student remains absent for a period of 05 days or more for a valid reason, he is required to apply or mail to the attendance cell & take prior permission.
- Decision about the absence of the student for genuine reasons is reserved with the Vice- Principal.

### **Seeking Guidance**

- In case of hostel related problems, the student shall contact the concerned warden/ rector first. For any additional help, he should contact the Preceptor/Mentor and HOD.
- For any academic matters the student shall contact the course teacher first and then the Preceptor or Mentor.

- For any other personal grievances/ problems, student shall first contact Preceptor/Mentor and then HOD. The students should share their worries with their friends, teachers, staff and Vice Principal.
- For any specific problem the student can contact the Vice Principal to seek the guidance.

### **Misbehavior**

The students indulging in following acts shall be treated as misbehavior and will be liable for the punishment.

- Lack of courtesy and decorum, as well as indecent behavior;
- Submission of wrong/ false/ incorrect information at the time of admission or during the tenure in the Institution;
- Infringement of instructions of security guard
- Misbehaving with the faculty or staff of the Institution
- Misbehaving in the hostel premises or Institution premises
- Parking in unauthorized places
- Willful damage of property of the Institution/Hostel/faculty/staff or of fellowstudents;
- Use vehicles to move within the campus
- Possession/consumption/distribution of alcoholic drinks and banned drugs;
- Mutilation or unauthorized possession of library material, like Books, etc.;
- Noisy and unseemly behavior, disturbing peace in the College/Hostel;
- Hacking in computer systems, either hardware or software or both;
- Using unfair means in the examinations;
- Throwing the garbage outside the dustbins
- Wasting Water and Electricity in the institution/hostel
- Resorting to plagiarism;
- Writing on benches, walls or doors or defacing the property of Institution/hostel
- Any act of indiscipline of a student reported to the Incharge (Students Activities)
- Any other act which will damage the image of the Institution in the society.
- Using Mobile phones during the Instructional hours and within the Institution Building, Library, Reading room etc.